

PROCEEDING OF THE COUNCIL OF THE CITY OF WESTLAKE, STATE OF LOUISIANA, TAKEN AT THE REGULAR MEETING HELD FEBRUARY 17, 2025.

The Mayor and City Council met in Regular Session on Monday, February 17, 2025, at 5:30 P.M., Mayor Hal McMillin presided with the following Council present:

Peterson	YES
Cryer	NO
Rougeou	YES
Harrison	YES
Brown	YES

Absent were: Mr. Cryer

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Dr. Harrison gave the Invocation.

Mr. Brown led the Pledge of Allegiance.

**CONSENT**

A motion was made by Ms. Peterson and seconded by Mr. Brown to approve the consent calendar. The motion carried unanimously.

- A. Approval of minutes taken from a Regular Meeting held on January 13, 2025.

**BIDS**

None

**DISCUSSION AND ACTION**

A motion was made by Mr. Rougeou and seconded by Mr. Brown to approve discussing Ordinance No. 1054. The motion carried unanimously.

AN ORDINANCE ORDERING THE CONDEMNATION AND DEMOLITION OF THE STRUCTURE LOCATED AT 1124 SHADY LANE IN THE CITY OF WESTLAKE, LOUISIANA AND AUTHORIZING THE MAYOR TO EXECUTE AN AFFIDAVIT SETTING FORTH THE COSTS OF THE DEMOLITION FOR RECORDATION IN THE MORTGAGE RECORDS OF CALCASIEU PARISH, LOUISIANA.

Mr. Gabriel Washington addressed the Mayor and Council. A brief discussion was held.

A motion was made by Dr. Harrison and seconded by Mr. Rougeau to give Mr. Washington three (3) months to make the recommended repairs/corrections as listed on the Engineer Report provided by

Mr. Washington and complete any and all exterior finish work. After three (3) months (May 17, 2025) three additional one (1) month extensions may be issued up to the maximum of six (6) months. Full completion date shall be no later than August 17, 2025. The motion carried unanimously.

A motion was made by Mr. Rougeou and seconded by Dr. Harrison to approve Resolution No. 3716. The motion carried unanimously.

A RESOLUTION FOR THE RELEASE OF STATE FIRE MARSHAL AND ANY OTHER STATE ENTITY FROM RESPONSIBILITY OR LIABILITY FOR THOSE INSPECTIONS PERFORMED BY THE FIRE PREVENTION BUREAU, OR THE CONSEQUENCES THEROF, WITHIN THE JURISDICTION OF THE GOVERNING AUTHORITY.

A motion was made by Mr. Brown and seconded by Ms. Peterson to approve Resolution No. 3717. The motion carried unanimously.

A RESOLUTION ORDERING AND CALLING FOR A SPECIAL ELECTION TO BE HELD IN THE CITY OF WESTLAKE, STATE OF LOUISIANA, TO AUTHORIZE THE RENEWAL OF SPECIAL TAXES AND THE RENEWAL OF SALES AND USE TAXES THEREIN, MAKING APPLICATION TO THE STATE BOND COMMISSION, AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

A motion was made by Dr. Harrison and seconded by Mr. Rougeou to approve Resolution No. 3718. The motion carried unanimously.

A RESOLUTION AUTHORIZING THE EXECUTION OF A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE CITY OF WESTLAKE AND THE WEST TRACE COMMUNITY DEVELOPMENT DISTRICT; AUTHORIZING THE EXECUTION OF ALL OTHER DOCUMENTS IN CONNECTION THEREWITH; AND OTHERWISE PROVIDING WITH RESPECT THERETO.

A motion was made by Mr. Brown and seconded by Ms. Peterson to approve Resolution No. 3719. The motion carried unanimously.

A RESOLUTION AUTHORIZING HAL MCMILLIN, MAYOR OF THE CITY OF WESTLAKE, LOUISIANA TO GIVE AND CAUSE TO BE PUBLISHED IN THE LAKE CHARLES AMERICAN PRESS, THE OFFICIAL JOURNAL OF THE CITY OF WESTLAKE, LOUISIANA, FOR THREE CONSECUTIVE DAYS, A REQUEST FOR PROPOSAL FOR PRE-EMERGENCY DEBRIS REMOVAL AND SITE MANAGEMENT CONTRACT TO BE OPENED AT CITY HALL, 1001 BOB HARDEY DRIVE, WESTLAKE, LOUISIANA AT 10:00 AM, CENTRAL STANDARD TIME, TUESDAY, MARCH 25, 2025.

A motion was made by Mr. Brown and seconded by Mr. Rougeou to approve Resolution No. 3720. The motion carried unanimously.

A RESOLUTION AUTHORIZING HAL MCMILLIN, MAYOR OF THE CITY OF WESTLAKE, LOUISIANA TO GIVE AND CAUSE TO BE PUBLISHED IN THE LAKE CHARLES AMERICAN PRESS, THE OFFICIAL JOURNAL OF THE CITY OF WESTLAKE, LOUISIANA, FOR THREE CONSECUTIVE DAYS, A REQUEST FOR PROPOSAL FOR PRE-DISASTER DEBRIS MONITORING CONTRACT TO OPENED AT CITY HALL, 1001 BOB HARDEY DRIVE, WESTLAKE, LOUISIANA AT 10:15 AM, CENTRAL STANDARD TIME ON TUESDAY, MARCH 25, 2025.

A motion was made by Dr. Harrison and seconded by Ms. Peterson to approve Resolution No. 3721. The motion carried unanimously.

A RESOLUTION AUTHORIZING HAL MCMILLIN, MAYOR OF THE CITY OF WESTLAKE, LOUISIANA TO ENTER INTO A CONTRACT AGREEMENT BETWEEN THE CITY OF WESTLAKE AND PIPELINE INTEGRITY PARTNERS, LLC FOR COMPLIANCE ASSISTANCE AND REQUIRED INSPECTIONS FOR THE NATURAL GAS SYSTEM AND TO EXECUTE ANY AND ALL DOCUMENTS THEREWITH.

A motion was made by Mr. Brown and seconded by Ms. Peterson to approve Resolution No. 3722. The motion carried unanimously.

A RESOLUTION AUTHORIZING HAL MCMILLIN, MAYOR OF THE CITY OF WESTLAKE, LOUISIANA TO ENTER INTO A LMCA TECHNICAL ASSISTANCE PROGRAM AGREEMENT WITH THE VILLAGE OF FENTON FOR ASSISTANCE WITH THE POSITION OF MUNICIPAL CLERK AND TO EXECUTE ANY AND ALL DOCUMENTS THEREWITH.

A motion was made by Mr. Rougeou and seconded by Dr. Harrison to approve Resolution No. 3723. The motion carried unanimously.

A RESOLUTION AUTHORIZING HAL MCMILLIN, MAYOR OF THE CITY OF WESTLAKE TO ENTER INTO A ENTITY/STATE AGREEMENT WITH THE STATE OF LOUISIANA, LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT FOR STATE PROJECT NO. H.015206, FEDERAL AID PROJECT NO. H015206, GUILLORY STREET SHARED USE PATH AND EXECUTE ANY AND ALL DOCUMENTS THEREWITH.

A motion was made by Mr. Brown and seconded by Mr. Rougeou to approve Resolution No. 3724. The motion carried unanimously.

A RESOLUTION REQUESTING FINANCIAL ASSISTANCE FROM THE STATE OF LOUISIANA UNDER THE FISCAL YEAR 2024-2025 LOCAL GOVERNMENT ASSISTANCE PROGRAM (LGAP) AND TO EXECUTE ANY AND ALL DOCUMENTS THEREWITH.

A motion was made by Ms. Peterson and seconded by Dr. Harrison to approve Resolution No. 3725. The motion carried unanimously.

A RESOLUTION REQUESTING FINANCIAL ASSISTANCE FROM THE STATE OF LOUISIANA UNDER THE FISCAL YEAR 2024-2025 COMMUNITY WATER ENRICHMENT FUND (CWEF) AND TO EXECUTE ANY AND ALL DOCUMENTS THEREWITH.

A motion was made by Ms. Peterson and seconded by Mr. Rougeou to approve issuing a Class A Beer and Liquor License to the Daq Shack located at 2400 Westwood Road. Owner FAAFO, LLC (Dusty LeBlanc, Amanda Kolb, Michael Duplichan, and Lori Morrison). The motion carried unanimously.

A motion was made by Mr. Rougeou and seconded by Ms. Peterson to approve Resolution No. 3726. The motion carried unanimously.

A RESOLUTION AUTHORIZING HAL MCMILLIN, MAYOR OF THE CITY OF WESTLAKE, LOUISIANA TO EXECUTE AND APPROVE CHANGE ORDER NO. 1 FOR THE GARFIELD STREET DRAINAGE IMPROVEMENTS, PHASE 1 AND TO EXECUTE ANY AND ALL DOCUMENTS THEREWITH. MA PROJECT NO. B8-18074-DA.

#### **UPDATE**

A motion was made by Mr. Rougeou and seconded by Dr. Harrison to approve hearing the updates. The motion carried unanimously.

Mr. Vernon Meyer gave an update on all City projects.

Mayor Hal McMillin announced the following reminders:

- It is illegal to blow any grass clippings onto the road and/or into the storm drains.
- Trash cans need to be removed from the street within 24 hours of pick up.

A motion was made by Mr. Rougeou and seconded by Dr. Harrison to approve the updates. The motion carried unanimously.

#### **REPORTS**

A motion was made by Mr. Brown and seconded by Dr. Harrison to approve hearing the Reports. The motion carried unanimously.

Chief Chris Wilrye gave the Police Report.

Chief Jonathan Duff gave the Fire Report.

Mrs. Andrea Mahfouz gave the Public Works Report.

Mr. Curtis Lyons gave the Code Enforcement Report.

Mr. Jamie Perkins gave the National Report.  
Mrs. Kylie Trahan gave the Financial Report.  
Mayor McMillin gave his comments and reports.

A motion was made by Mr. Brown and seconded by Dr. Harrison to approve the Reports. The motion carried unanimously.

A motion to adjourn was made by Mr. Brown and seconded by Mr. Rougeou. The motion carried unanimously.

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HAL MCMILLIN, MAYOR

ATTEST:

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ANDREA MAHFOUZ, CITY CLERK

MEETING COMMENCED AT 5:31 P.M.  
MEETING ENDED AT 6:18 P.M.

Also in attendance: Macie LeTard, City Attorney  
Vernon Meyer, City Engineer  
Chris Wilrye, Police Chief  
Jonathan Duff, Fire Chief  
Kylie Trahan, Finance Director  
Damon Hardesty, Public Works Director  
Curtis Lyons, Code Enforcement Officer  
Jamie Perkins, The National  
Gordon King, Government Consultants  
Robbie Dyer, Governor's Office

Citizens addressing the Council: Gabriel Washington